



Bellevue Underground Mine
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403-564-4700
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2022 Employment Opportunity – Heritage Interpreter (Summer)

The Bellevue Underground Mine is seeking enthusiastic, outgoing, and motivated individuals to fill Heritage Interpreter positions for the summer of 2022.

DUTIES

- Responsible for the safe, efficient, and enthusiastic operation of scheduled programs and mine tours
- Interpreting the rich history of the Bellevue Underground Mine and Crowsnest Pass
- Maintain a safe, inclusive, and friendly atmosphere for all guests, staff, and stakeholders
- Provide guest services including tour bookings and check-ins, gift shop sales and restocking, customer/tourist information service, cash handling, using a Point-of-Sale system and booking software
- Perform maintenance and cleaning duties to a high standard
- Work in a fast paced, customer service-based environment with a team of interpreters and management
- Be a positive promoter of tourism in Crowsnest Pass
- Participation in special events

REQUIRED QUALIFICATIONS

- Comfort working in the unique environment of the Bellevue Underground Mine, as well as in outdoor conditions
- Excellent customer service skills
- Excellent public speaking, communication, and organizational skills
- WHIMIS/GHS certificate required prior to start date
- Standard First Aid with Level C CPR training required prior to start date
- Steel toe boots

ASSETS

- Experience in guest services, tour guiding, tourism and hospitality, outdoor leadership, heritage interpretation, and performing arts is considered an asset
- Knowledge of Crowsnest Pass history, geology, tourism industry, outdoor recreation opportunities

Post-secondary students in history, geology, archaeology, education, and tourism and hospitality are encouraged to apply. Candidates may need to meet summer grant criteria. Please note, candidates are required to adhere to the organization's COVID-19 policies.

This is a *full-time seasonal position (37.5 hours/week)* beginning early May 2022 through to August 31, 2022. The wage is \$16.00/hour.

Please apply by emailing your resume and cover letter to bellevuemine@shaw.ca

Thank you to all who apply, but only those selected for an interview will be contacted.

**HERITAGE
CROWSNEST**